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# **SEDBERGH PRIMARY PARENTS TEACHERS AND FRIENDS ASSOCIATION MEETING**

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**Minutes of meeting held on 17<sup>th</sup> October 2012 at Sedbergh Primary School,  
8pm**

Present: Michelle Hartley, Paula Marshall-Brownrigg, Jacky Baines, Garth Steadman,  
Steven Middleton, Michelle Middleton, Philip Gardner, Marie Gardner,  
Julie Sen, Ann Bannister, Joyce Scarr, Lynda Livesey, Kate Waller,  
Susannah Harpham, Hazel Watson, Stacey Mitchell, Linda Greensmith,  
Lindsay Moorhouse, Linda Allan

Apologies: Joanne Kitching, Ean Moorhouse, Jill Harper

## **1) Advertising PTFA**

Letter to go out to all school children before half term saying that we have had AGM, who the committee members are and about our face book page, etc.

Stacey Mitchell has set up face book page and will continue to co-ordinate this. All committee members to click "like" on face book page. Lynda to put the page on the school website. Worries about people putting children's pictures on our face book page so will put something in the school letter and on the face book page asking people to refrain from doing so, however Stacey will be able to remove them if necessary.

## **2) School Disco**

To take place on Friday 9<sup>th</sup> November 2012 in the school hall

Linda Allan has asked Danny who is happy to do the disco for free.  
Eddy Lord is also happy to help out, so could use him next time.

Infants disco to start at 5.30pm to 6.30pm  
Juniors disco to start 7.00pm to 8.30pm

Decided on £1 entry fee.

Tuck Shop to be run on the night by Marie and Michelle. Concerns were raised about children with food allergies so Ann Bannister offered her assistance, as school has a list of all the children affected by this.

Need squash, plastic cups, penny sweets, paper bags and cupcakes (to ask parents to make - put in school letter). Suzanna offered to get these through Sedbergh School, who can get them

delivered and also speak to Kath at the Green Door sweet shop about making up some penny sweet bags (20p a bag). If unable to, then Marie and Michelle to use Garths card and get everything from cash and carry in Preston. Whoever buys the tuck will need to get money out of funds on the night.

Suggested having a nail/tattoo bar on the night for an extra fee (20p each?).

Teachers to put a list on the wall in school for children to put song requests on prior to the night.

Decided to have a room where younger children can stay if they need to whilst the disco is on and watch a DVD. Julie offered to supervise them. Other committee members to also help on the night, depending on numbers. Concerns about CRB checks, but quite a few committee members already are so shouldn't be a problem.

Lynda to ask children to design flyers/posters advertising disco. Flyers to go out in school bags on the Monday before the disco.

### **3) Fund Raising Ideas**

Miss Jones has been asked to make up a wish list of what the school needs eg equipment, sports kit, etc).

Linda Allan mentioned an event on at Appleby in March 2013 about fund raising ideas, which may be worth attending.

#### Christmas Concert DVD's

Linda Allan suggested videoing the children's Christmas concerts on 6<sup>th</sup> and 7<sup>th</sup> December and possibly the dress rehearsals for foundation, infants and juniors). Suggested selling them for £5 each but would depend on the cost of making them. Could sell/take orders on the night or get pre-orders and payment prior to the concert. Also mentioned taking each child's photo at the dress rehearsal to sell on the evening.

Lynda to ask children to design DVD covers before 21<sup>st</sup> November (infants could design front and junior the back) prize to be given for the winning designs. Also suggested asking a local business to sponsor the cover.

Julie to ask media students at school if they could assist with videoing/taking photos.

#### Clothes Bank

It was decided to sell second hand school uniform donated by parents and also unclaimed clothes from the schools lost property.

Sweatshirts £1.50

White Tops 50p

Trousers/skirts £1.00

Ean offered to take clothes to wash prior to selling.

First stall to be at the School Autumn Fair on Thursday 18<sup>th</sup> October 2012. Julie offered to man the stall.

### Easy Fundraising

Kate looked into easy fund raising ([www.easyfundraising.org.uk](http://www.easyfundraising.org.uk)) whereby the school would get a percentage everytime someone buys on line from certain stores including Argos, Amazon and M&S to name just a few (just to click on Sedbergh Primary PTFA as your choice of organisation). Need to register the organisation and also provide our bank account details, so Kate can set it up. Need to advertise this in the school letter and also in the Lookaround.

### Bag to school

Kate also looked into bagtoschool.com where children are given bags to fill with clothes/textiles which are then collected and weighed in. Would currently get 50p a kilo or £500 a ton. Need to book 2 slots for collection.

### Tea-towels

Julie looked into the cost of getting tea-towels printed which we would get designed by the children. If we ordered 200 the cost would be £1.70 each. Could be done for end of summer term.

### Sedbergh and District Community Fund

Garth looked into Sedbergh and District Community Fund and if we could make an application towards equipment and possibly running costs. Would need to be seen doing our own fundraising first before we apply.

### **4) AOB**

Garth asked whether the PTFA would/can get behind issues such as the current concern about the Zebra crossing outside the police station, which a lot of motorists are ignoring. To ask Miss Jones to put in the school letter that the PTFA are behind the issue.

**Date of next meeting: Wednesday 21<sup>st</sup> November 2012 at 7.30pm, Sedbergh Primary School**