
SEDBERGH PRIMARY PARENT TEACHER AND FRIENDS ASSOCIATION ANNUAL GENERAL MEETING

Minutes of Meeting held on 17th October 2012 at Sedbergh Primary School, 7.30pm

Present: Michelle Hartley, Paula Marshall-Brownrigg, Jacky Baines, Garth Steadman, Steven Middleton, Michelle Middleton, Philip Gardner, Marie Gardner, Julie Sen, Ann Bannister, Joyce Scarr, Lynda Livesey, Kate Waller, Susannah Harpham, Hazel Watson, Stacey Mitchell, Linda Greensmith, Lindsay Moorhouse, Linda Allan

Apologies: Joanne Kitching, Ean Moorhouse, Jill Harper

1) Acting Chairman's Report

Linda looked into PTA Uk (representative for North of England is Karen Wood) Need to complete application form and pay £35 a year to join before getting the constitution which is needed 21 days before AGM. Will have to have an EGM (Extra General Meeting) which we will need to advertise at a later date.

2) Acting Treasurer's Report

Barclays Bank account needs 3 signatories:-

Jacky Baines, Linda Allan and Lynda Livesey

Proposed by Linda Greensmith and Seconded by Steven Middleton

All need to take in proof of ID (passport/driving licence) and proof of address to the bank.

3) Appointment of Independent Examiner

Proposed Peter Dawson. Someone to ask if he would be happy to take on role and add to agenda of EGM.

4) Election of Committee members

Chairman: Linda Allan

Proposed by Lynda Livesey and Seconded by Michelle Middleton

Vice-Chairman: Julie Sen

Proposed by Linda Allen and Seconded by Linda Greensmith

Secretary (joint post): Lindsay Moorhouse and Linda Greensmith

Proposed by Jacky Baines and seconded by Garth Steadman

Treasurer: Jacky Baines

Proposed by Linda Allan and seconded by Kate Waller

5) Special Business

Confirmation of organisations name.

Proposals were: Friends of Sedbergh School or Sedbergh Primary Parent Teacher and Friends Association

Majority vote for Sedbergh Primary Parent Teacher and Friends Association

6) AOB

Next meeting at Sedbergh Primary School on 17th October 2012 after Annual General Meeting

Close of meeting 7.55pm